

TO: James L. App, City Manager
FROM: Doug Monn, Public Works Director
SUBJECT: Award of Materials Contract for Mountain Springs Road Fence and Approval of Budget Appropriation
DATE: July 17, 2007

NEEDS: For the City Council to consider authorizing the purchase of fence construction materials from the Fence Factory and approve of budget appropriation for their purchase.

- FACTS:**
1. 1350 feet of guard-rail fencing located on the south side of Mountain Springs Road has deteriorated to a point to where it is no longer serviceable.
 2. Because the guard-rail protects vehicles from entering roadside drainage that runs parallel to Mountain Springs Road, its timely replacement is important. Public Works proposes to replace the guard rail using City personnel (force account labor). However, as this was not an anticipated maintenance project there is not a materials budget. As a result a material bid was prepared and circulated.
 2. The City received 3 bids for fencing materials.
 3. Staff reviewed the bids and concluded that the bid received from The Fence Factory (\$21,862.63) meets the bid requirements and is the lowest responsive materials bid.

**ANALYSIS &
CONCLUSION:**

The 1350 feet of fencing on the south side of Mountain Springs Road extending from Nacimiento Lake Drive east had been in an advanced state of disrepair for some time. This particular stretch of fence acts as a road barrier that is designed to keep vehicles from running into the nearby concrete drainage swale. City Crews removed the old fencing and are preparing to replace the fence. However the materials costs are not in the current budget and are sufficiently large that they required a bid process.

POLICY

REFERENCE: Purchasing and Payment Procedures Manual. Approved FY07 City of Paso Robles Maintenance and Operations budget.

FISCAL

IMPACT: The current budget does not contain a budget appropriation for this project. It is requested that the Council approve a budget appropriation in the amount of \$22,000 from the Gas Tax Fund.

- OPTIONS:**
- a. Adopt Resolution No. 07-xx authorizing the purchase of fencing materials in the amount of \$21,862.63 from The Fence Factory and a one time supplemental budget appropriation from the Gas Tax Fund in the amount of \$22,000 to budget account 200-310-5235-293
 - b. Amend, modify, or reject the above option.

Attachments (2)

- 1) Bid Summaries
- 2) Resolution

Bid Summaries

The following table lists all bids received for fencing material with the “X” indicating the low bid meeting the maximum specified requirements.

Description	Vendor	Bid Amount	Low Bid
6x6x16 and 3x10x16 Con Heart Rough Redwood	Fence Factory	\$21,862.63	X
	Big Creek Lumber	\$23,651.92	
	Hayward Lumber	\$23,653.00	

RESOLUTION NO. 07-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PASO ROBLES
AWARDING A CONTRACT TO THE FENCE FACTORY OF ATASCADERO,
CALIFORNIA IN THE AMOUNT OF \$21,862.63 FOR FENCING MATERIALS
TO REPLACE FENCING ON MOUNTAIN SPRINGS ROAD AND A SUPPLEMENTAL
BUDGET APPROPRIATION FROM THE GAS TAX FUND

WHEREAS, 1,350 feet of guard-rail fencing on Mountain Springs Road has deteriorated and is no longer serviceable; and

WHEREAS, City Crews removed the old fencing and are preparing to replace the fence; and

WHEREAS, bids were received for fencing materials; and

WHEREAS, staff reviewed and deemed the low bid received from The Fence Factory meets the bid requirements; and

WHEREAS, the current budget does not contain a budget appropriation for this project nor do resources exist in the current budget.

THEREFORE, BE IT RESOLVED AS FOLLOWS:

SECTION 1. The City Council of the City of Paso Robles does hereby award the contract to The Fence Factory of Atascadero, California, in the amount of \$21,862.63 for the purchase of fencing materials.

SECTION 2. The City Council of the City of El Paso de Robles does hereby approve a one time supplemental budget appropriation from the Gas Tax Fund in the amount of the \$22,000 to budget account # 200-310-5235-293.

PASSED AND ADOPTED by the City Council of the City of Paso Robles this 17th day of July 2007 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

Frank R. Mecham, Mayor

ATTEST:

Deborah D. Robinson, Deputy City Clerk